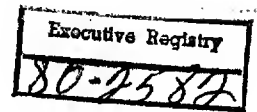


25 November 1980



MEMORANDUM FOR THE RECORD

SUBJECT: Telephone Conversation with Richard Allen

1 DEC 1980

1. I called Allen on 25 November to clarify plans for briefings of the President-Elect the week of 8 December and to follow up on his expressed interest in visiting the building and the DCI's interest in meeting him.

2. With regard to the briefings, Allen said that he would check this out with Meese when he returns from the West coast tomorrow. He said he thought there would be at least one. I told him we were preparing two 1 1/2 hour sessions. The first would deal with the Soviet economy, the strategic balance, and the Soviet-Chinese-Vietnamese complex of issues. The second would deal with intelligence techniques and capabilities. I told him that it was up to them which we delivered if there was only one and how much time would be required.

3. He tentatively agreed to visit Headquarters on either 1, 2, or 3 December, arriving for an early breakfast and staying until approximately 10:00 a.m. (I have asked the DCI's office to see how a breakfast would fit in with his schedule.) Allen would like to discuss NFAC structure, processing of intelligence, and crisis management arrangements, and would like to get a "pre-brief" on the techniques and capabilities briefing we have underway for the following week. If the DCI hosts a breakfast, I would suggest that we devote that time to techniques and capabilities and then schedule the rest of the available time for Bruce Clarke and appropriate officers to deal with analysis and crisis management. By "processing," Allen apparently means the refinement of raw intelligence into finished, in other words, analysis.

4. Allen also said that he plans to raise the subject of general CI and security briefings for their staff at their staff meeting tomorrow. (He had mentioned his strong feeling that these briefings be provided to the DCI at Jackson Place last week.)

STAT



Richard Lehman
CIA Transition Officer

1 DEC 1980

Dick - I'm reluctant to give these to people with no permanent assignment yet

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USE ONLY

☐ CONFIDENTIAL

☐ SECRET

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ROUTING AND RECORD SHEET

80-2582

SUBJECT: (Optional)

Telephone Conversation with Richard Allen

FROM:

Richard Lehman
CIA Transition Officer

EXTENSION

NO.

NFAC #7732-80

DATE

25 Nov 80

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

A/DCI (For Info)

2

25 Nov 1980

[Handwritten initials]

2.

3.

4
O C I

[Handwritten: Rec'd 28 Nov]

1 Dec 1980

[Handwritten: 12/1/80]

4.

R Lehman

5.

[Handwritten: To: Asst Dir's note, enclosed.]

STAT

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

SUBJECT: Telephone Conversation with Richard Allen (NFAC #7732-80)

Distribution:

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- 1 - NFAC Registry

STAT

Lehman

25X1

24 November 1980

MEMORANDUM FOR: See Distribution

FROM : PB/NSC Coordinator

SUBJECT : President-elect Briefings []

25X1

1. The Director, on 19 and 20 November, met with the President-elect and his immediate staff and briefed them on the following:

- The Organization of CIA and the Intelligence Community
- Iran-Iraq War
- Iran
- Middle East (General Issues)
- Afghanistan
- Poland
- Central America
- NATO-Warsaw Pact Military Balance []

25X1

2. On Friday, 21 November, the Director briefed the President-elect's Foreign Policy Assessment Board. In this session, which lasted about 45 minutes, the Director covered many of the same subjects, focusing on the key issues that the incoming Administration will face (the NATO-Pact Balance was not covered; Ethiopia and the Soviet Economy were covered). []

25X1

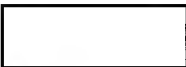
3. The Director is next scheduled to provide additional briefings to President-elect Reagan sometime during the week of 8 December. Between now and then we will be providing special annexes to the PDB which goes to the President-elect which will focus on current issues with mid-term policy implications on the following countries/subjects:

- Zimbabwe
- Kampuchea
- Lebanon

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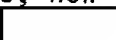
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- The Philippines
- Pakistan
- The Yemens
- Somalia



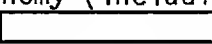

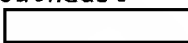
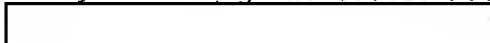
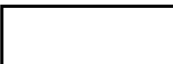
- Morocco

(• World Energy Situation)

Dick Kerr is coordinating this activity. Copies of these papers, however, should be delivered to this office as they are prepared. 

4. It is anticipated that there will be two actual briefing sessions (about 1 1/2 hours each) during the week of 8 December.

- a. The first of these sessions will involve a substantive briefing along the lines of those given last week. Subjects to be covered are:

- Soviet Economy (including issues related to the grain embargo).  has the lead responsibility for preparation of this briefing.
- The Strategic Balance (including the issue of civil defense).  has the lead on this subject.
- China-USSR Relations. (While touching briefly on China's internal situation, this will focus on political, military and strategic relationship with the Soviet Union; it will address the military balance and China's concern with the events in Southeast Asia, including the Soviet role there.) 
 will coordinate on this subject.
- State of the NATO Alliance.  has the lead on this.

Three sets of draft briefing papers on the above subjects (including suggested graphics) should be provided this office no later than 1600, Friday, 28 November (2 additional sets to be provided Dick Lehman). This material will then be provided the Director for his review over the weekend; revisions, both with regard to text and graphics, will occur early next week.


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6. Please ensure copies of this are provided to those involved in briefing preparations. 

25X1



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Distribution:

DD/NFA

DDO

Ch/NIC

DD/CT

EA/DCI

SA/DDCI

cc: Les Dirks

25X1



Dick Kerr

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